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PPB 72-0163

14 FEB 1972

MEMORANDUM FOR: Director of Personnel

SUBJECT : Reorganization of the Office of Planning,
Programming, and Budgeting

1. The attached schematic represents a reorganization of the Office which has been reviewed and concurred in by the Executive Director-Comptroller. It is requested that the necessary action be taken to incorporate the revised structure into the Register of the Agency in order that individual duty and tasks can be formalized as expeditiously as possible.

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2. The major highlights of the proposal are:

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a. Reduction in authorized strength from [redacted]

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b. Reduction in position average grade from 12.85 to 12.41.

c. Establishment of four Directorate program analysis groups, with both organizational as well as responsibility, in lieu of the former so-called "program

d. Centralizing the performance of the budget management and information mission of the Office.

e. Eliminating a layer of supervision, the "Assistant Directors," and upgrading of the "Directorate Groups" both responsibility and stature vis-a-vis the Directorate, as well as within the Office itself.

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3. There will be a few problems correlating Career Service designations of people with positions. Also consideration is being given to broadening the recruitment base by designating all positions to the "E" Career Service. It is hoped that action on this proposal need not await final resolution of this question. The attached chart reflects tentative assignments of individuals now on duty. Since they are tentative, it would be appreciated if these can be treated on limited "need-to-know" basis pending establishment of the T/O and the announcement of assignments within the Office. In the meantime, I would be happy to discuss either the philosophy or the specifics of this proposal with you if you have any questions.

/s/ Charles A. Briggs

Charles A. Briggs
Director of Planning,
Programming, and Budgeting

Attachments
as stated

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